

**The Fox's Den ChildCare**  
**Tuition Policies / Parent Contract**  
**SUBSIDIZED PAYMENT**

1. **Tuition Co Pay Payment:** Tuition is due the first day of your child's weekly attendance. For example full time students payment will be due Monday of the week attending, and children attending just on Tuesday and Thursday payment will be due on Tuesday of that week. Tuition payments must be made within 3 days of the due date in order to continue center privileges.
2. **Schedule:** If your schedule isn't the same each week, you will notify the center by Friday of the previous week what days your child/ren will be in attendance the following week.
3. **Late Pick Up Fee:** Children who are not picked up by our 6pm closing time will be charged \$5 per minute after 6:05pm per child until picked up. Late pick up fees are due in full before your child can attend the center again.
4. **Returned checks:** There will be a \$25 charge for returned checks.
5. **Withdrawal:** Two weeks written notice is required.
6. **Holidays:** The center is open year round. Tuition may be prorated for weeks where there are scheduled closings.
  - New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, and Christmas.

Your weekly co pay rate is \_\_\_\_\_ until \_\_\_\_\_.

Child's/Children's Name/s \_\_\_\_\_

Circle days of attendance:

MONDAY      TUESDAY      WEDNESDAY      THURSDAY      FRIDAY

Drop off time \_\_\_\_\_ Pick up time \_\_\_\_\_

Parent's/Guardian's Name: \_\_\_\_\_

I agree to abide by the policies set forth above.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Administrator Signature